



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	MALDA WOMEN'S COLLEGE
Name of the head of the Institution	Dr.Mandira Chakraborty
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03512252597
Mobile no.	9434076525
Registered Email	mwc.m70@gmail.com
Alternate Email	mwc.iqac@gmail.com
Address	Pirojpur, Shanti Gopal Sen Sarani, Malda, 732101
City/Town	Malda
State/UT	West Bengal
Pincode	732101

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Semi-urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Niladri Pradhan			
Phone no/Alternate Phone no.		03512252597			
Mobile no.		9474024275			
Registered Email		pradhanniladri.mwc@gmail.com			
Alternate Email		mwc.iqac@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://www.mwcollege.in/wp-content/uploads/2020/06/0018AQAR-2017-2018.pdf">http://www.mwcollege.in/wp-content/uploads/2020/06/0018AQAR-2017-2018.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		No			
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.28	2007	22-Dec-2007	21-Dec-2012
2	B+	2.59	2017	30-Oct-2017	29-Oct-2022
<b>6. Date of Establishment of IQAC</b>			07-Mar-2014		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Preparation of AQAR report		25-Jun-2019 1		10	
Promotion of Dr. Banani		14-Mar-2019		10	

Sinha through CAS	1	
Academic and administrative performance based activities	18-Sep-2018 1	9
Promotion of teachers through CAS	03-Aug-2018 1	8
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Malda Women's College	Infrastructure Development	RUSA	2018 750	10000000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Distribution of Academic and Administrative Performance based Schedule for proper documentation Academic, Administrative and Green Audit Faculty Improvement Programme Interdisciplinary Classes Exhibition of better performance by the students in cocurricular activities.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes				
<b>No Data Entered/Not Applicable!!!</b>					
<a href="#">View File</a>					
<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th data-bbox="118 427 796 477">Name of Statutory Body</th> <th data-bbox="798 427 1477 477">Meeting Date</th> </tr> </thead> <tbody> <tr> <td data-bbox="118 479 796 528" style="text-align: center;">Governing Body</td> <td data-bbox="798 479 1477 528" style="text-align: center;">25-Jun-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body	25-Jun-2019
Name of Statutory Body	Meeting Date				
Governing Body	25-Jun-2019				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes				
Date of Visit	13-Oct-2017				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2019				
Date of Submission	14-Feb-2019				
<b>17. Does the Institution have Management Information System ?</b>	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>(a). Internet: There are 10 points and 02 browsing centres. The Institution has provided at least one computer with internet connection to each department and also to the office staff. Students, Faculty members and members of the non teaching staff get information smoothly. (b).College website: www.mwc.ac.in. The College website has been skilfully designed with high definition visuals by the experts under the guidance of Website committee and NTA Pvt. Ltd. The College Website is a primary means by which prospective students learn about Institution. Students, guardians and stakeholders gather information from college website and take decision regarding towards admission. This website provides all information related to college history, vision ,mission, prospectus, online admission process, fees structure, intake capacity, faculty position, librarians, non teaching staff position, activities of the IQAC,</p>				

Academic calendar, Syllabus, Faculty profile, Students feedback form and analysis, Teachers feedback form and analysis, Employers feedback form and analysis, Parents feedback form and analysis, Students satisfaction survey form and analysis, Alumni feedback form and analysis, Hostel accommodation, events, photo gallery, notice, magazine, service by Library, role of different committees, research activities, activities of career and counselling cell, N.S.S., N.C. C., games and sports, Stipend/scholarship, Gender Sensitization and Sexual Harassment prevention Cell, Antiragging committee, achievements in different fields and many others like results.

(e).HRMS software based online salary, P.F. transfer, and epension: Each module performs a separate function within the HRMS that helps with information gathering or tracking. HRMS modules assist with: Managing pay roll. Gathering, storing, and accessing employee information. Text message related to salary, P, F transfer.epension. (f).The College has introduced etender system. Electronic tendering (eTendering) is a process for sending and receiving tenders by electronic means. E Tendering has potential benefits for both authority and vendor:

- a. Reduced costs No postage and printing for tenders to be sent to us.
- b. Speed Using the service means we will be able to shorten tendering periods for tenders, eliminate postage delays and rapidly disperse tender returns for evaluation, so providing faster decisionmaking.
- c. Peace of Mind Eliminates worries regarding timely delivery of documents against a deadline by giving instant delivery.
- d. Efficiency Enables tenders to be created, exchanged and stored electronically. Secure access anytime, anywhere from any computer with Internet access.
- e. Immediate email notification of bidding opportunities.
- f. Access to bid documents online.
- g. Ability to see what government organizations are using the system.
- h. Transparency (g).Message through Mobile: SMS is omnipresent because it reaches the recipient everywhere. Bulk SMS literally means to reach a large number of recipients instantly through

SMS.WBFM informs staff about salary and P.F. transfer through SMS.

(h).Prospectus: College Prospectus is one of the means by which prospective students learn about Institution of higher education. . (i).Online admission process has several steps one after another. Online notification, b. online form fill up, c. automatic generation of merit list .d. ecounselling, e. verification. f. Registration. (j).IQAC monitoring committee has been monitoring the whole process. (k). Website committee has been monitoring the Management.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

For the scholastic development of student's performance, the role of curriculum is a matter of great significance. The institution ensures effective curriculum delivery through a well planned and documented process. The College follows the curriculum designed by Gour Banga University. Teachers from the college are actively involved in curriculum design through members of Boards of Studies, members of syllabus committees, and participation of syllabus revision workshops. The curriculum has been regularly upgraded and elective papers have always been retained to maintain flexibility and responsiveness to changing environments. The college receives regular updates of circulars through letters and emails from the university, regarding the changes or modifications in the curriculum. The Principal informs the concerned teacher about changes in curriculum and gives them a copy of the same. For implementation of curriculum, teachers have included teaching methods such as presentation, assignments, and seminars for effective teaching. Besides this for comprehensive understanding of specified syllabus among the students, the institution, have been organized special lectures by the invited dignitaries across the different parts of the state. In order to make the curriculum delivery more holistic and effective tutorials classes are conducted and participative learning encouraged. Internal assessment is done transparently with examined scripts shown to students. Inter-personal skills are enhanced through Value Education. From the current year the institution has been introduced CBCS system, which provides utmost freedom to students to choose different subject matter on the basis of their choice. Apart from this students are encouraged to participate in NCC and NSS and other social activities so as to enable them to be socially responsible citizens.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Diploma in English Language Teaching (PGDELT).	21/05/2019	730	yes	yes

Nil	PG. Diploma in Journalism Mass Communi- cation (JMC).	21/05/2019	730	yes	yes
Nil	PG. Diploma in Public Relations and Advertising (PR Ad.)	21/05/2019	730	yes	yes

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honours, General	03/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>	

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

Effective feedback encourages the teachers for improving their style of teaching learning process and other aspects. Hence, time to time feedback is collected at various levels viz. students, teachers, parents and alumni. The academic feedbacks have taken from students for quality enhancement in teaching methodology. The feedback being collected is tabulated and statistically analyzed. We have a system of taking feedback from students on infrastructure and also subject wise teachers. This is a feedback on 5 -point scale, which measures parameters like Subject knowledge, Expression, Teaching aids used, methodology etc. which is analyzed by our management for taking appropriate decisions for improving the infrastructure and also quality of teachers. The Principal intervenes and addresses possible areas of improvement. Additionally parents and alumni feedback is also taken in order to get constructive tips for overall development of the institution.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours	755	5848	528
BA	General	550	1962	511

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2431	Nil	19	Nil	Nil

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
19	19	18	1	1	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Malda Women's College is the only women's college of the district. The college emphasises on creating a healthy and democratic atmosphere for the students enabling them to develop and achieve success. Many of our students are coming from rural areas and backward families with lack of proper academic background. It is very



essential to render special services to such students. We follow a student friendly approach for the learning process. Considering academic variety and financial background IQAC have taken initiatives for mentoring of students. Each department takes initiative to maintain records of students. One teacher from each department is selected as mentor for the session. The following initiatives have been taken: a) Provision for teacher student contact hours beyond class. b) To help the student for preparing answers. c) Identification of slow learners and provide interventions for improvement of their academic performances. Motivate them to participate in various competitions. d) Advanced learners are encouraged by providing reference books, reading materials. They are given prizes at the Annual prize giving ceremony. e) Parent teacher meeting are arranged for the development of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
<b>No Data Entered/Not Applicable !!!</b>		

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
29	19	10	1	9

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Part-III (Honours)	2018-19	13/06/2019	10/07/2019
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For proper functioning of the Continuous Internal Evaluation (CIE) system, IQAC in consultation with the Academic Committee of the college prepares the Academic Calendar well before the commencement of the academic session. The Academic Calendar contains the tentative schedule of the class test, final test and other major events. The tentative schedule of the class test, Final Test and other forms of internal evaluation are mentioned in it. The schedule and arrangement of the Test Examination of the Honours Programmes are done by the departments while the same for General Programmes are centrally organized by the Examination Committee which consists of Teaching and Non- teaching staff of the institution. Academic Committee along with Examination Committee coordinates regarding the procedure of paper-setting, examinations, distribution of answer scripts, submission of marks in the office, and publication of the results. Paper setting and evaluation of the answer scripts

are done by the respective departments. Final schedule of the examination is published in the notice board and website. The evaluated answer scripts are handed over to the students and final marks are displayed on the notice board and website. The same is shared with parents/guardians during parent-teacher meetings.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Malda Women's College operates on three year degree course (Honours and general) for the session 2018-19. It includes internal test examination and Final examination according to university guide lines. IQAC prepares academic calendar for the current period. All important dates in the year including enrolment dates in the year including enrolment dates, commencement of class, examination and others such as curricular and extracurricular activities are mentioned in the calendar. These may be subject to change. We try to keep up with the tentative dates. At the end of the session we also prepared academic Calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mwcollege.in/category/notices/university-concerns/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.A. HONS	BA	Honours	333	256	76.87
B.A. General	BA	General	181	82	44.30

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.mwcollege.in/student-zone/student-feedback-system/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	UGC (ERO, KOLKATA)	160000	90000

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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No Data Entered/Not Applicable !!!

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

No file uploaded.

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	NCC	2	21
CATC Programme	NCC	2	37
International Yoga Day Celebration	NSS	3	103
Parade Organized	NCC	2	41
Celebration of NSS Day	NSS	3	96
<a href="#">View File</a>			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
<b>No Data Entered/Not Applicable !!!</b>				
<b>No file uploaded.</b>				

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant
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		industry /research lab with contact details			
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10000000	9200000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	20.11.00.000	2016
KOHA ON CLOUD	Partially	20.11.00.000	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	24787	Nill	9	Nill	24796	Nill

Reference Books	2775	Nil	Nil	Nil	2775	Nil
e-Books	313500	Nil	Nil	Nil	313500	Nil
Journals	20	Nil	Nil	Nil	20	Nil
e-Journals	6000	Nil	Nil	Nil	6000	Nil
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	50	18	14	3	3	4	8	0	0
Added	0	0	0	0	0	0	0	0	0
Total	50	18	14	3	3	4	8	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

127 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
200000	200000	55260	55260

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) Monitoring is done by the departments for various academic policies. Academic Committee meetings are held to ensure academic flexibility and support. Library
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Committee meetings are held for the development of library related issues. Regular AMC is maintained for elevators. There is no separate Complex but the Sports Committee takes utmost care for the benefit of the students and also ensures participation of the students in various sports' activities. In the year 2018, the college has received a grant of Rs. 1 Crore from RashtriyaUchchatarashikshaAbhiya (RUSA) as Infrastructure Grants to Colleges (Component - 9) and the Project Monitoring Unit of RUSA 2.0 is engaged in utilization of the fund for Renovation purposes and Procurement of new equipment. New projectors will be installed in all the departments as well as in the auditorium. ICT will be implemented at the earliest in all the departments. New sports equipment will also be bought and utmost care will be taken for renovation of the Students' Common Room and Teachers' Common Room and the General Section for the office. New books are going to be purchased along with several desktops and laptops and other computer related peripherals.

<http://www.mwcollege.in/facilities/library/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Free Studentship	62	11925
Financial Support from Other Sources			
a) National	Kanyashree (K1, K2), Post-matric Scholarship, Swami-Vivekananda Merit-Cum Means Scholarship, Minority Scholarship	1676	792000
b) International	Nil	Nil	Nil

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
International Yoga Day	21/06/2019	103	NSS, Malda Womens College
Blood Donation Camp	17/04/2019	57	NSS, Malda Womens College in Collaboration with Blood Bank of Malda Medical College and Hospital
Special Camp	23/03/2019	60	NSS, Malda Womens College
THALASSEMIA AWARENESS	08/02/2019	150	NSS, Malda Womens College in Collaboration with

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	15

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	26	EDUCATION	Malda Womens College	University of Gour Banga	P.G.
2018	7	EDUCATION	Malda Women's College	University of Kalyani,	P.G.
2018	5	EDUCATION	Malda Women's College	Netaji Subhas Open University,	P.G.
2018	4	EDUCATION	Malda Women's College	Govt. B.T. College Malda, David Hear Training College,	B.Ed. Programme



2018	11	GEOGRAPHY	Malda Women's College	University of Gour Banga,	P.G.
2018	3	GEOGRAPHY	Malda Women's College	University of North Bengal	P.G.
2018	6	GEOGRAPHY	Malda Women's College	Govt. B.T. College Malda, David Hear Training College,	B.Ed. Programme
2018	10	POLITICAL SCIENCE	Malda Women's College	University of Gour Banga,	P.G.
2018	21	ENGLISH	Malda Women's College	University of Gour Banga, University of Calcutta, University of North Bengal, Presidency University	P.G.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	8
SET	2
Any Other	5

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
<b>No Data Entered/Not Applicable !!!</b>		

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council actively participates in every aspect of the college. The activity of the student council is guided by the Guidelines framed by the Department of Higher Education, Government of West Bengal. The student's council takes an active role in student oriented activities through planning and execution in cooperation with Principal and other stakeholders. The General Secretary of the Students Council represents the students in the Governing Body, IQAC, Admission Committee, Library Committee, Students' Aid Fund Sub-Committee and such other administrative / academic committees of the institution. In different meetings the student representative places the demands of the students - academic, career-oriented, endowments, and so on. The Student council takes active participation in organising seminars, workshops and all kinds of extension activities in the college. The students organise Freshers welcome every year for the newly admitted students. They also actively organise college annual function, model exhibition, Teachers' Day celebration, cultural competition, Annual Social Programme, Annual Exhibition, Publication of Students' Magazine, Annual Sports etc.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

No

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5.4.2 – No. of enrolled Alumni:

400

5.4.3 – Alumni contribution during the year (in Rupees) :

20000

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings/activities organized by Alumni Association : 04 28.03.2018 -regarding different training courses and alumni membership 21.06.2018 - regarding training courses and seminar 22.11.2018 - regarding different training courses 05.02.2019 - regarding different training courses Activities -Two running courses (Handicraft Training Courses and Beautician Course)

**CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision: Malda Women's College is one of the leading colleges under University of Gour Banga and since its inception in 1970 it has significantly catered to Women's education. It is the only Women's college in and around Malda District and it serves the need of/for Women folk in this region. For the last 41 years the college has been growing in many spheres with vibrant departments providing ample scope for higher education. Efforts are on to strive further in the world of academics so that the college, along with its alumni can carve an illustrious niche in many fields. Mission: • To become a centre of excellence in the field of Women's education. • To instill leadership qualities amidst our students. • To impart value-based education to the students to help them in the task of nation building and in emancipation of women. • To make the students emerge as progressive responsible and successful individuals so that they contribute both to their personal growth and to social and national development. • To strengthen the bond among the teachers, students and stakeholders, so that the relationships remain mutually beneficial and

enriching for all.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college follows the curriculum as prescribed by the University of Gour Banga.
Teaching and Learning	Teaching Aids, Chalk , Duster and Blackboard method, PPT and LCD Projector, GPS and GIS Software (Geography Department), Computer Laboratory for students, Field work and excursions conducted by Departments of Education, Geography and Sociology, Learning Assessments, Selection Tests, Regular assignments and quizzes, Seminars, Workshops and Guest Lectures for the students
Examination and Evaluation	1. Examinations are held annually which are conducted by the University of Gour Banga, to which the college is affiliated. 2. Apart from the annual system of examinations, regular class are conducted by the faculty members to assess the advancement of the students regarding the syllabus completed. 3. Selection tests are held for a comprehensive assessment. 4. Answer scripts are corrected by the teachers within the stipulated time as decided by the Examination Committee and the results are published on time.
Research and Development	a) One teacher (Dr. Niladri Pradhan, Department of Education) is doing Minor Project and four faculty members ensuing Ph.D. in the session.
Library, ICT and Physical Infrastructure / Instrumentation	Open resource and WEB-OPAC system is used by students, teachers and alumni in the college library. ICT is used in all the departments. Fire extinguishers are installed in different blocks in the college. There are NCC and NSS (two units) which are actively functioning in the college. Full time teachers are recruited by the W.B.C.S.C.
Human Resource Management	a) Full time teachers are recruited by the W.B.C.S.C. At present we have 19 full time teachers, 02 part time teachers two and 15 guest lecturers.
Industry Interaction / Collaboration	We do not have direct collaboration

	with any industry.
Admission of Students	a) Admission of students is done according to G.B.U. norms. b) Free studentship as well as concession in fees for needy but meritorious students

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Online admission, online class through google meet, using social networking sites for educational purpose, providing e-journals, e-books, study materials, WEB-opac services through library peripheral.
Administration	Online notice publication, online admission, online meeting,
Finance and Accounts	online salary through WBHRMS, online payment system
Student Admission and Support	Online admission, online notice regarding admission, class, online study materials, provide books, journals, study materials through library
Examination	Provide online notice regarding examination date, form fill up for examination, online publications of results, online examination.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	How to Prepare a Minor Research Proposal	Nil	14/09/2018	14/09/2018	19	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course on Academic Leadership	6	26/04/2019	02/05/2019	7
Refresher course in Research Methodology	2	08/01/2018	28/01/2018	21
Refresher course in Bengali Language and literatures	1	01/08/2018	21/08/2018	21
Orientation Programme	3	Nil	Nil	Nil
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
29	29	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

No Data Entered/Not Applicable !!!
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	Yes	IQAC	Yes	IQAC
Administrative	Yes	NOT YET DONE	Yes	Malda Based C.A. Firms

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

**No Data Entered/Not Applicable !!!**

6.5.3 – Development programmes for support staff (at least three)

1. UNIVERSITY LEVEL WORKSHOP ON CURRICULUM ENRICHMENT : TOWARDS QUALITY EDUCATION WITH SPECIAL FOCUS ON CHOICE BASED CREDIT SYSTEM on 12/6/2019. 2. Training regarding HRMS and IFMS organized by Directorate of Public Instruction, Govt,. of West Bengal.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Distribution of Academic and Administrative Performance based Schedule for proper documentation Faculty Improvement Programme Exhibition of better performance by the students in co-curricular activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	How to prepare Minor Research Proposal	14/09/2018	14/09/2018	14/09/2018	30
2018	Academic and Administrative Performance based Schedule	18/09/2018	18/09/2018	18/09/2018	35
2018	Value Oriented Education: Crisis and its Remedies	11/10/2018	11/10/2018	11/10/2018	200
2019	Seminar Organised and delivered by 3rd Year Education Honours Students	13/03/2019	13/03/2019	14/03/2019	150

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Special lecture on Gender Equity and Equality	19/11/2018	19/11/2018	190	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<b>No Data Entered/Not Applicable !!!</b>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	Yes	5
Ramp/Rails	Yes	5
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	11/10/2018	1	Seminar on Govt. plans, programmes and policies for Minority students	Informing multiple plans and programmes about educational perspectives	351
2019	1	1	17/04/2019	1	Blood Donation Camp	Importance of blood donation and increase the awareness of blood donation	169

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Special lecture on value education	11/10/2018	For the development of human personality, the role of value education is a matter of great significance. Value education helps students, teachers and other members of the society at a large in a numerous ways of human life and situation. Moreover value education helps human being in terms of which one is right and wrong in a appropriate individual and society context.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Day	21/06/2019	22/06/2019	Nil
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree plantation , No smoking area, Medicinal plants, Plastic free campus

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link Best Practice-1 Title: Students' holistic development through co-curricular activities. Goal: • To inculcate a sense of sportsmanship, competitive spirit, leadership, cooperation, team spirit and team spirit. • To develop leadership skills, team integrity and coordination skills. • To develop self-confidence and to learn to trust the team. • To provide conducive and congenial environment for the holistic development. The Context: For the materialisation of the above activities and skills, the following steps and procedures were followed in a befitting manner in this college. The Practice: • The institute organised different co-curricular activities drawing, quiz, debate, dancing, essay writing, mock parliament etc in every year to develop their innate potentialities. Besides this, the institute organised annual sports in District Sports Ground on the month of January in every year. • The institute has facility of indoor games like carom, table tennis for students. Evidence of Success: In spite of no sports ground and trained/expert physical teachers, our students exhibited very good performance inside and outside sports and different co-curricular activities organised by the college, inter-college, university and state level. The students were won many prizes and positions in different events such as KHO-KHO and KABADI competition organised by Malda District Sports Association and Inter-college Sport at Malda College Ground respectively. (Pictures given in Annexure-12, 13 20 and 21). Problems Encountered and Resources Required: • The college has limited space for practising the outside games. • The college has



no physical education teacher or any trained teachers for providing better guidance and counselling in the field of co-curricular activities. • The convener and members of sport committee only help them.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://www.mwcollege.in/wp-content/uploads/2020/06/0021AQAR-1-2018-19-merged\\_compressed.pdf](http://www.mwcollege.in/wp-content/uploads/2020/06/0021AQAR-1-2018-19-merged_compressed.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words.

Provide the weblink of the institution

[http://www.mwcollege.in/wp-content/uploads/2020/06/0021AQAR-1-2018-19-merged\\_compressed.pdf](http://www.mwcollege.in/wp-content/uploads/2020/06/0021AQAR-1-2018-19-merged_compressed.pdf)

### 8.Future Plans of Actions for Next Academic Year

Filling and submission of AQAR for the year 2019-20 2. Completion of civil work out of grants received from RUSA. 3. Purchase of books out of grants received from RUSA. 4. Up gradation of the College Library. 5. Preparation for submission of AISHE. 6. Holding of Annual exhibition. 7. Up gradation of the Career and Counselling Cell. 8. Arrangement of special lecture by the Career and Counselling Cell. 9. Workshop on CBCS. 10. Implementation of outreach programme by N.S.S units at village level 11. Workshop on women empowerment. 12. Implementation of feedback system and analysis. 13. Completion of work related to RUSA. 14. Holding of seminar/workshop related to quality enhancement by IQAC. 15. Formation of Feedback Committee for analysis of feedback reports in a systematic manner. 16. Placement of feedback analysis report in the college website. 17. Preparation for Academic calendar of the year 2019-2020. 18. Submission of SSR by different Departments within 4.5.2020. 19. Workshop on education for life. 20. Celebration of world Yoga day in a befitting manner. 21. Introduction of soft skill development programme. 22. Arrangement of sitting for disabled students at Library. 23. up-gradation of Research cell. 24. Registration of Alumni Association. 25. Holding of Annual Cultural programme. 26. Arrangement of regular class test. 27. Meetings with Parents. 28. Meeting of Parent -teacher Association.